



## Environmental Cleaning Audit Bi Annually

Complete

Score	95.24%	Flagged items	0	Actions	0
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**Site conducted**

Southside Endoscopy Centre

**Prepared by**

Sheena Cartwright

Inspection	95.24%
Policies and procedures (infection Control 2.0) are in place Environmental cleaning, is there evidence that this is reviewed and revised	Yes
Policies and procedures (WHS 10.0) are in place for Waste Management, is there evidence that this is reviewed and revised	Yes
Policies and procedures (WHS 6) are in place for External Service Providers is there evidence that this is reviewed and revised	Yes
Policies and procedures (WHS 5.8) are in place for Material Safety Data Sheets (MSDS) is there evidence that this is reviewed and revised	Yes
Policies and procedures (WHS 5.8.1) are in place for a Register of Chemicals stored onsite, is there evidence that this is reviewed and revised	Yes
Relevant MSDS sheets are available for all cleaning solutions	Yes
Appropriate cleaning solutions are provided	Yes
<b>General Cleaning on Non-Clinical Areas</b>	66.67%
Ask Non-Clinical Staff if they clean down their work surfaces daily	No
Some new staff did answered no to this question. Now educated to carry out at beginning and end of shift.	
Check that all wheels on Chairs and furniture are kept free of dirt and well maintained	Yes
Check that all wheels on Chairs are in good working order	Yes
<b>General Cleaning of Clinical Areas</b>	100%
Ask Clinical Staff if they clean down their work areas, including Procedure Room, Cleaning Room, Recovery, Prep Room, Admission Room, Consultation Rooms surfaces daily	Yes
Check that all wheels on Trolley, Patient Beds, Chairs, Equipment are kept free of dirt and well maintained	Yes
Check that all wheels on Equipment in the Clinical Ares are in good working order, including any wheelchairs	Yes

## Waste Disposal Management

100%

Is there evidence that the units recycle general waste where ever possible daily

Yes

Is there evidence that pathological waste is disposed of appropriately daily

Yes

Is there evidence that Sensitive Paper Waste for Shredding is disposed of appropriately daily

Yes

## External Contractors

100%

Is there evidence that External Service Providers have provided the General Managers documentation of their orientation of the facility initially and when contracts are renewed

Yes

The Management team regularly assess the Contracted cleaners to ensure compliance and service provision and reviews their audits in the Management meetings quarterly. Is their documentary evidence of this.

Yes

Is there documentary evidence of regular evaluations being conducted between service provider and Management of the Units

Yes

Is there documentary evidence of external Contracted cleaning audits and maintenance are undertaken by the service provider

Yes

Is there documentary evidence of Pest and Termite Inspections

Yes